



# 2008 *Indoor Air Quality Tools for Schools*

## Letter of Commitment for System/District Administrators

Indoor Air Quality (IAQ)

\_\_\_\_\_ is committed to providing a safe and healthy learning environment for our teachers and staff. We are dedicated to assessing and taking steps to improve indoor air quality (IAQ) and establishing a sustainable IAQ program.

As part of this overall effort, we are committed to:

- ☐ Reducing the levels of indoor air pollutants through preventative measures such as routine housekeeping and maintenance activities, periodic building evaluations and inspections, source control, and implementation of IAQ-specific policies.
- ☐ Providing and maintaining adequate air flow by repairing and maintaining ventilation equipment (including windows), which will promote a comfortable and healthy learning and working environment.
- ☐ Responding to IAQ-related concerns and problems in a prompt and thorough manner, and effectively communicating the progress of investigations and their resolution to all interested parties, including top school officials.

We understand that *Indoor Air Quality Tools for Schools (IAQ TFS)* activities are designed as low-cost measures, typically involving little more than education and training of school personnel. Short and long-term priority lists are established to resolve and address IAQ problems. We will also identify and provide IAQ program incentives and allocate resources to ensure success.

\_\_\_\_\_  
Signature of School Official

\_\_\_\_\_  
Title of School Official

\_\_\_\_\_  
Date